

ARCHITECTURAL REVIEW COMMITTEE

(ARC)

ARC meetings are held on the first and third Thursdays of each month at the Pioneer Center. Request for Architectural Approvals are due in the HOA office (located in the Pioneer Center).

WE NEED THIS FORM TURNED IN BY 3:00 on the FRIDAY PRIOR TO THE THURSDAY MEETING.

Your HOA Liaison is Diane Ouellette 702-346-6475 diane.ouellette@seabreezemgmt.com

All Architectural Requests for Approval, along with proper back-up documentation and samples (e.g. design, dimensions, material, drawings with scale, etc.) must be submitted to the HOA Office (located in the Pioneer Center) by 3:00 on the Friday prior to the Thursday meeting. A copy of your plot plan is also required documentation to be submitted with the request. A copy can be furnished to you by the HOA office or a copy of the plot plan can be found in your closing documents.

Homeowners and their contractors are not required to attend the Committee meeting.

You may contact the HOA office after the meeting for a verbal status, however an official letter will be sent to you with the status of your request the following week. The concierges at the front desk usually have the status information by the afternoon following the meeting. Home owners will be given a verbal status if requested, however, we cannot give the status to the contractor performing the work unless the home owner provides permission in writing.

Application forms and copies of the Design Guidelines are available in the HOA office.

Thank you in advance for your cooperation.

The Sun City Mesquite HOA staff.

THIS APPLICATION
MUST BE APPROVED
BEFORE WORK CAN
COMMENCE!

Sun City Mesquite Homeowners' Association
Application for Architectural Approval

Number _____
Date: _____
Fee: _____
By: _____

OWNER'S NAME: _____ EMAIL: _____

PROPERTY ADDRESS: _____ DAY TIME PHONE: _____

MAILING ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

ORIGINAL HOMEOWNER: YES NO DATE OF PURCHASE: MONTH: YEAR:
\$25 APPLICATION FEE WILL APPLY TO ALL HOMEOWNERS EXCLUDING THE FIRST YEAR OF ORIGINAL PURCHASE

PROJECTS BEING SUBMITTED: (Please provide additional general information and check all that apply):

Is this a golf course/open space lot? ___yes ___no

___ Landscaping ___ Fence/Wall/Gate ___ Pool/Spa/Equipment ___ Other _____

___ Patio Cover ___ Concrete ___ Hardscape Dimension of Project: _____ Sq. Ft. of Project: _____

Location: ___ Front ___ Back ___ Side ___ Other _____ Sq. Ft. of Yard: _____

PLEASE FILL IN DETAILS AND SHOW ON PLANS:

- Plans should be in a standard 8.5" x 11 "" format
- Landscape additions require: _____
 Names of plants (attach separate page if necessary)
 Locations of plant material clearly shown on drawings (Include Setbacks)
 Color and sample of rock material (if applicable)
- Types and color of building material to be used: _____
- Color scheme of improvement: _____

Please initial each paragraph below:

- ___ Owners remain permanently responsible for the maintenance and upkeep of additions and modifications to their property must be recorded with their deed.
- ___ Plans that are approved are not to be considered authorization to change the drainage plan as installed by the developer. The review is intended to consider aesthetic applicable aspects of drainage. Owner may also need to acquire approval from the County and or City of Mesquite or utility for permission to encroach within County/City/utility easement.
- ___ Any and all debris associated with this improvement must be kept off the streets in front of the home.
- ___ Common area property may not be used as construction access to homeowner property.
- ___ This approval does not relieve the owner from any requirements of the declaration or design guidelines nor does it constitute approval as to compliance with applicable Nevada Law or local building codes.

This application requires the signature of the owner of the unit owner. The undersigned acknowledges that if any work has commenced prior to the approval by the ARC that does not conform to the Declaration or Design Guidelines, the owner will be liable for all costs necessary to bring the work into conformance with the Declaration and Design Guidelines and or penalties or violations. Owner understands that the ARC may enter the property for the purpose of inspecting all work identified on the application as being satisfactorily completed. **NOTE: The Unit Owner is responsible for all work performed on the unit by its contractors, agents, representatives.** I, _____, have read and understand that I must comply with the most current version of the Design Guidelines for Sun City Mesquite.

Submitted by: _____
Homeowner

ACTION TAKEN BY ARCHITECTURAL REVIEW COMMITTEE:

- ___ APPROVED (The request is approved as submitted)
- ___ CONDITIONALLY APPROVED (The request is approved subject to the conditions noted below if applicable)
- ___ DISAPPROVED (The request is not approved for the reason noted below and must be resubmitted)

COMMENTS: _____

ARC SIGNATURE: _____ DATE: _____

ARC SIGNATURE: _____ DATE: _____