

**SCM Finance Committee Minutes
September 14, 2021**

Via Teleconference

Attendees

Present

*Duane Gillman	Chairman
Greg Harmon	Vice Chairman
*Lauren Van Tussenbroek	Treasurer
**Dennis Regan	Member
**Larry Sanders	Member
Rick Burcham	Member
*Bill Turner	Seabreeze Accounting

Guests

Phil Crapo	SCM General Manager
John Davis	Facility Director
Donna Eads	Board of Directors
**John Schippert	President
*Karen Sennes	Merrill
*Phil Bateman	Hillburn and Lein
**Clint Warrell	Vice President, Large-Scale Communities – Seabreeze

*Via Phone ** Absent

The meeting was called to order by Duane Gillman September 14, 2021, at 9:00 a.m. Pacific time. The following actions were taken:

1. The minutes of the August 9, 2021, SCM Finance Committee were reviewed. Duane Gillman made a motion to approve & accept the minutes present by Philip Crapo. Greg Harmon seconded. Vote was unanimous.
2. **Reserve Investments – Karen Sennes (Merril)**
The latest information was presented by Karen Sennes with directions from the chairman to bring to the next Finance Committee (October 12, 2021) her recommendations for consideration of the Committee and present to the Board of Director at their meeting on October 19, 2021
3. **Insurance – Lionel McCray – Assured Partners**
No report. Lionel was absent
4. **Monthly Committee Review** - Duane Gillman motioned, and Greg Harmon seconded to accept the August 8, 2021, review of 6/20/21 Finances and August 29, 2021 review of 7/20/21 finances as written and presented by Larry Saunders. Vote was unanimous
5. **Audits of Sun City Mesquite and Anthem Mesquite Master – Phil Bateman**
Phil Bateman gave explanation to the Committee on the details for personal property items. A discussion centered on the clarification of capital expenditures and how the funds are transferred between accounts. The results were that any item that is easily movable or has a resale value becomes capital property; and no matter what fund purchased the item, it is always put into the operating fund for depreciation. It was noted that once funds are transferred from the operating fund to the reserve fund, that money cannot be put back into the operating fund.

Duane Gillman made a motion to hold all funds of SCM, AMM & BI in operations and to continue the discussion on the October 12 meeting about transferring any funds from Branding Iron to reserves. The motion was seconded by Greg Harmon. Vote was unanimous. Phil Bateman recommended \$15K to \$16K being available for transfer. Duane Gillman further expressed the thought to hold funds of Sun City

Mesquite operations until a final billing for the Pickleball courts. Anthem Mesquite Master is currently holding the appropriate fund amount for operations in accordance with the CPA recommendation.

6. **Update Report:** A brief report was given by the Community Manager on the progress of the Pickleball Courts, Web site development and the 2022 Budget. It was established that a review of the 2022 Budget with the Board of Directors and the Finance Committee would be held on October 7, 2021, at Noon to 2 pm. The review would encompass all additions and corrections before presentation to the Board of Directors for approve on October 19, 2021.

Next Meeting

The next Finance Committee meeting is scheduled for October 12, 2021 at 9:00 a.m. (Pacific time)

7. **Adjournment**

Meeting adjourned at 10:25 a.m. into Executive Session

Respectfully submitted,

Philip Crapo
Community Manager.